

Olivia Talevi

olviatalevi.com
olviatalevi@gmail.com
@olviatalevidesigns

Skills

Adobe Creative Cloud
INDESIGN
ILLUSTRATOR
PHOTOSHOP
AFTEREFFECTS
XD
Google Suite

Education

CHAPMAN UNIVERSITY, ORANGE, CA *AUGUST 2019 - MAY 2024*
BFA Graphic Design
Emphasis in Business
Provost List

Experience

LEAD RESIDENT ADVISOR *AUGUST 2023 - PRESENT*
Providing mentorship and community building in housing for the first-year and continuing student experience at Chapman University. Along with supporting and managing a staff of resident advisors. This includes showing up as a role model for students, planning programs, creating meaningful interactions, posting informational bulletin boards and social media management.

INTERNSHIP WITH THOMFOOLERY DESIGN *FEB 2023 - MAY 2023*
Graphic design internship for Thomfoolery Design. Including the creation of social media posts, wallpapers, packaging, and ideation for future business ventures and projections.

FREELANCE DESIGN WORK *2022 - PRESENT*
Graphic Design freelance work for various companies and organizations including, Beach Life Rents, Chapman C.A.R.E.S. club, Sea-Vu Campground, and more.

Business Venture

CUDDLE BUDDY COMPANY *WINTER 2020 - FALL 2023*
Inspired by Amigurumi, I launched my small business making custom crochet animals. I spent three years growing the business through word-of-mouth, social media, and local craft fairs. I managed every aspect of my business, including creating, budgeting, billing, social media presence and awareness, and customer follow-up.